

IEDC Economic Recovery Program Assistance Request Form



INTERNATIONAL
ECONOMIC DEVELOPMENT
COUNCIL

Tell us about your economic development organization and volunteer needs!
We will contact you to follow-up and initiate procedures.

IEDC member volunteers are economic development professionals
who commit to at least one week (5 business days) and are reimbursed for all expenses.

Organization Information

Organization Name: _____

Contact Person: _____

Business Address: _____

City: _____ State, Zip Code: _____

Business Phone: _____ Email: _____

My organization can assist with the following tasks (check all that apply):

- Coordinate with volunteers about scheduling
- Provide volunteers with information about transportation, lodging, and amenities
- Create a 'volunteer orientation' packet with information about my organization/region
- Conduct volunteer entry orientation/interview and exit interview
- Develop meaningful tasks for volunteers, provide oversight and assistance
- Other: _____

My organization can provide (check all that apply):

- Desk or office space
- Computer
- Phone
- Lodging
- Transportation
- Other: _____

Volunteers will primarily provide assistance to:

- My organization
- Local businesses
- Other: _____

Volunteers should provide assistance in (select the most relevant categories):

- Technical assistance
- Organizational assistance
- Individual assistance/ council to business
- Strategic planning
- New ideas or methods
- Policy analysis
- Grant writing
- Recommendations
- Other: _____