

2008 Training Course Registration Form



INTERNATIONAL
ECONOMIC DEVELOPMENT
COUNCIL

The Power of Knowledge and Leadership

Course Attending: Technology-led Economic Development

Course Date: April 16-17, 2008

Location: Alexandria, VA

SIGN UP HERE

Name: _____ **Title:** _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Organization: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Membership Status: IEDC Member Non-member Partner: _____

Promotion Code (if applicable): _____

PAYMENT

	By March 5	March 6 – April 2	After April 2	
IEDC Member / Partner	\$395	\$495	\$535	_____
Non-member	\$495	\$595	\$635	_____

Number of Attendees × _____

TOTAL / AMOUNT ENCLOSED \$ _____

(If registering a group of 3 or more, deduct 10% from total)

Please select one:

Check Check Number: _____

Purchase Order PO Number: _____

Send form and payment to: IEDC, 734 15th Street NW, Suite 900, Washington, DC 20005
Fax form and copy of purchase order to: (202) 223-4745

2008 Training Course Fees and Policies



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COURSE FEES

Two-day Course	Early	Regular	Late
IEDC Member	\$395	\$495	\$535
Non-member	\$495	\$595	\$635

Three-day Course	Early	Regular	Late
IEDC Member	\$495	\$595	\$635
Non-member	\$595	\$695	\$735

REGISTRATION POLICIES

Registration Deadline

After the late registration deadline, registrations will only be accepted on a space available basis. Call the course registrar to check availability at (202) 223-7800. Such registrants will not be included on the attendee list and will receive the course certificate by mail after the event.

Payment Policy

All fees must be paid prior to the beginning of the course. Original copies of government purchase orders are accepted. All unpaid balances must be paid on-site by check, credit card or original government purchase order prior to entrance into the course. No exceptions. Payments can not be taken by phone.

Cancellation & No-Show Policy

Refunds less a \$60 cancellation fee will be issued for all cancellations received in writing to fax: (202) 223-4745 or education@iedconline.org at least 10 business days prior to the course – please allow 3-4 weeks. All registrations regardless of payment status are subject to the \$60 cancellation fee. No refunds or credit transfers to a future course will be issued for cancellations received within 10 business days of the course. Telephone cancellations are not accepted. Attendee substitutions for a course may be made at any time prior to the course. Registrants who do not cancel and fail to attend a course are responsible for full payment.

Group Discount

Organizations registering three (3) or more individuals for an IEDC course are eligible for a 10% discount off the applicable registration rate for each attendee. To take advantage of the discount, all course registrations must be submitted at the same time.