



CITY OF FRISCO REQUEST FOR PROPOSAL NO. 2603-048
FRISCO EDC 2030 STRATEGIC PLAN

PROPOSALS ARE DUE TO THE OFFICE OF
THE PURCHASING MANAGER PRIOR TO:

**April 7, 2026
@ 2:00PM CT**

NO LATE SUBMITTALS WILL BE ACCEPTED.
VIRTUAL BID OPENING:

Microsoft Teams meeting
[Click Here to Join](#)

Meeting ID: 226 550 273 505 54
Passcode: dm7NY7x9

[Need help?](#) | [System reference](#)

Dial in by phone

[+1 469-445-0737,,286127607#](#) United States, Dallas
[\(877\) 366-1298,,286127607#](#) United States (Toll-free)

[Find a local number](#)

Phone conference ID: 286 127 607#

Questions are to be sent to
purchasing@friscotexas.gov prior to:

MARCH 31, 2026 @ 4:00PM CT

Bids must be supplied on CD or flash drive along with an original or submitted electronically via Bonfire, <https://friscotexas.bonfirehub.com>.

For CD/flash drive and hard copy submittals, deliver or mail to:

**CITY OF FRISCO
STEVE CONE
PURCHASING MANAGER
6101 FRISCO SQUARE BLVD
FRISCO, TX 75034**

For additional information concerning this Bid please contact:

**Steve Cone, NIGP-CPP, CPPB
Purchasing Manager
scone@friscotexas.gov
972 292 5542**

**Kelsey Luce, NIGP-CPP, CPPB
Senior Buyer
kluce@friscotexas.gov
972 292 5541**



REQUEST FOR PROPOSAL #2603-048 FRISCO EDC 2030 STRATEGIC PLAN

PROPOSAL MUST SUBMIT ORIGINAL PROPOSAL PLUS DIGITAL COPY ON CD OR FLASHDRIVE TO FACILITATE EVALUATION UNLESS SUBMITTING ELECTRONICALLY THROUGH BONFIRE.

It is the policy of the City to involve small businesses and qualified minority/woman owned businesses to the greatest extent possible in the procurement of goods, equipment, services, and construction projects.

The solicitation documents are available through Bonfire and vendors may register at <https://friscotexas.bonfirehub.com/portal>. Note that proposals must be received on Bonfire by the due date and time in order to be considered. Any proposal that is not received on time will not be considered. Submitting proposals via the Bonfire website is not mandatory, hard copy and cd/flash drive submittal in accordance with these solicitation specifications will also be accepted. Proposal submissions and registration are free of charge, for more information on being a vendor visit the vendor portal at the link provided above.

PROPOSALS MUST BE RECEIVED ON APRIL 7, 2026, BY 2:00 PM CENTRAL TIME (CT) BY THE PURCHASING MANAGER. NO PROPOSAL WILL BE ACCEPTED AFTER THAT DATE AND TIME. ALL PROPOSALS RECEIVED AFTER THIS DATE AND TIME WILL BE CONSIDERED NON-RESPONSIVE.

Proposals will be publicly opened and read aloud at the Frisco City Hall located at 6101 Frisco Square Blvd., Frisco, Texas 75034 on April 7, 2026, at 2:05 PM CT or online via Microsoft Teams.

Write the request for proposal number, 2603-048, name of bid, *FRISCO EDC 2030 STRATEGIC PLAN*, and the name of your organization on the outer envelope.

Proposals are to be submitted in accordance with the attached City specifications and the "General Conditions of Bidding" attached hereto. Each proposer is required to fill in every blank; failure to do so may be used as a basis for rejection of a bid. The City reserves the right to reject any or all bids, to waive formalities, or to proceed otherwise when in the best interest of the City.

The City will have the right and option to terminate the contract upon thirty (30) days written notice. The successful proposer may be required to execute a written contract.

GENERAL CONDITIONS OF PROPOSER

1. INSTRUCTIONS: These instructions apply to all proposals and become a part of the terms and conditions of any proposal submitted and any agreement entered into subsequent thereto, unless exception is taken in writing by proposer when submitting proposal.

PROPOSALS

2. FORM: Proposer must submit original hard copy and a digital copy on CD or Flashdrive of the sealed Proposal/written quote/proposal or submit electronically via bonfire to the Director of Administrative Services prior to response due date/time. Failure to submit the additional copies may result in the Proposal being declared non responsive to specification and may not be further evaluated.
3. PRICING: Price(s) quoted must be held firm for a minimum of ninety (90) days from the date of Proposal closing. In the case of estimated requirement contract Proposal, the prices must remain firm for the period as specified in the Proposal. "Discount from list" Proposals are not acceptable unless specifically requested in the Proposal.
4. QUANTITIES: In the case of estimated requirements contract Proposal, quantities appearing are estimated as realistically as possible. However, the City reserves the right to increase, decrease or delete any item or items of material to be furnished while continuing to pay the price quoted on this Proposal regardless of quantity. The successful Proposer shall have no claim against the City for anticipated profits for the quantities called for, diminished, or deleted.
5. ERROR-QUANTITY: Proposals must be submitted on units of quantity specified, extended, and show total. In the event of discrepancies in extension, the unit prices shall govern.
6. F.O.B./DAMAGE: Quotations shall be proposed F.O.B. delivered to the designated Municipal Facility, Frisco, Texas and shall include all delivery and packaging costs. The City assumes no liability for goods delivered in damaged or unacceptable condition. The successful Proposer shall handle all claims with carriers, and in case of damaged goods, shall ship replacement goods immediately upon notification by the City.
7. DELIVERY PROMISE-PENALTIES: Proposals MUST show the number of calendar days required to place the material in the possession of the City. Do not quote shipping dates. When delivery delay can be foreseen, the Proposer shall give prior written notice to the City, who shall have the right, in its sole discretion, to extend the delivery date if reasons for delay appear acceptable. Default in promised delivery, without acceptable reasons, or failure to meet specifications, authorizes the City to purchase the goods elsewhere, and charge any increase in cost and handling to the defaulting Proposer.
8. PROPOSER SHALL PROVIDE: With this Proposal response, the Proposer shall provide all documentation required. Failure to provide this information may result in rejection of Proposal

9. **ALTERING/WITHDRAWAL OF PROPOSALS:** Proposals cannot be altered or amended after submission deadline. The signer of the Proposal, guaranteeing authenticity, must initial any interlineations alteration, or erasure made before opening time. No Proposal may be withdrawn after opening time without first submitting a written reason to the Director of Administrative Services and obtaining the Director of Administrative Services' approval.
10. **PRESENTATION OF PROPOSALS:** No oral, telegraphic, telephonic, e-mailed, or facsimile Proposals will be considered at this time. All Proposals must be submitted in a sealed envelope.
11. **CORRESPONDENCE:** This Proposal number must appear on ALL correspondence, inquiries, Proposal submittal documents, etc. pertaining to this Invitation for Proposal.
12. **ADDENDA:** Any interpretations, corrections or changes to this Invitation for Proposal and specifications will be made by addenda. Sole issuing authority of addenda shall be vested in the City of Frisco Purchasing Division. An attempt will be made to mail, fax, or e-mail any addenda to all who are known to have received a copy of this Invitation for Proposal. Proposers shall acknowledge receipt of all addenda in the designated area on the Proposal document. It is the responsibility of the Proposer to ensure receipt of all addenda and to include the changes in this Proposal document.
13. **LATE PROPOSALS:** Proposals received by the City after submission deadline shall be returned unopened and will be considered void and unacceptable. The City is not responsible for lateness of mail, carrier, etc.
14. **PROPOSAL OPENINGS:** All Proposals submitted will be read at the City's regularly scheduled Proposal opening for the designated project. However the reading of a Proposal at Proposal opening should not be construed as a comment on the responsiveness of such Proposal or as any indication that the City accepts such Proposal as responsive.

The City will make a determination as to the responsiveness of Proposals submitted based upon compliance with all applicable laws, City of Frisco Purchasing Guidelines, and project documents, including but not limited to the project specifications and contract documents. The City will notify the successful Proposer upon award of the contract and according to state law; all Proposals received will be available for inspection at that time, unless otherwise provided by law.

15. **PROPOSAL TABULATION:** Proposers desiring a copy of the proposal tabulation may request it by emailing Purchasing@friscotexas.gov and referencing the request for proposal number. **RESULTS WILL NOT BE GIVEN BY TELEPHONE.** You can also download a copy through Bonfire or on our website, www.friscotexas.gov. If you have any questions, please contact the City of Frisco, Purchasing Division, at purchasing@friscotexas.gov.
16. **PROTESTS:** All protests regarding the Proposal solicitation process must be submitted in writing to the City within five (5) working days following the opening of Proposals. This

includes all protests relating to advertising of Proposal notices, deadlines, Proposal opening, and all other related procedures under the Local Government Code, as well as any protests relating to alleged improprieties or ambiguities in the specifications.

This limitation does not include protests relating to staff recommendations as to award of this Proposal. Protests relating to staff recommendations may be directed to the Director of Administrative Services within five (5) days of the staff recommendation memo. Unless otherwise provided by law, all staff recommendations will be made available for public review prior to consideration by the City Council.

17. **PROPOSAL AWARD:** The City reserves the right to award a separate contract to separate Proposers for each item/group or to award one contract for the entire Proposal. Unless stipulated in the attached Proposal specifications, the contract will be awarded to the lowest responsible Proposer or to the Proposer who provides the goods or services specified herein at the best value for the City in compliance with Texas Local Government Code, Section 252.043.
18. **CHANGE ORDERS:** No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing by the City.

PERFORMANCE

19. **MINIMUM STANDARDS FOR RESPONSIBLE PROSPECTIVE BIDDERS:** A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder must meet the following requirements:
 - A. Have adequate financial resources or the ability to obtain such resources as required;
 - B. Be able to comply with the required or proposed delivery schedule;
 - C. Have a satisfactory record of performance;
 - D. Have a satisfactory record of integrity and ethics; and
 - E. Be otherwise qualified and eligible, as determined by the City, to receive an award.

The City may request representation and other information sufficient to determine Proposer's ability to meet these minimum standards listed above.

20. **ASSIGNMENT:** The successful Proposer shall not sell, assign, transfer or convey this contract in whole or in part, without the prior written consent of the City.
21. **SPECIFICATION-SAMPLES:** Any catalog, brand name, or manufacturer's reference used is considered to be descriptive, not restrictive, and is indicative of the type and quality the City desires to purchase. Proposals on brands of like nature and quality may be considered unless specifically excluded. If proposing on other than reference, Proposal must certify article offered is equivalent to specifications and it is subject to approval by the using department and the Purchasing Division. Samples, if required, shall be furnished free of expense to the City. **SAMPLES SHOULD NOT BE ENCLOSED WITH PROPOSAL UNLESS REQUESTED.**
22. **TESTING:** An agent so designated, by the City, without expense to the City, may perform testing at the request of the City or any participating entity.

23. PACKAGING: Unless otherwise indicated, items will be new, unused, and in first class condition in containers suitable for damage-free shipment and storage.
24. DELIVERY: Deliveries will be acceptable only during normal working hours at the designated City Municipal Facility. The place of delivery shall be set forth in the purchase order. The terms of this agreement are "no arrival, no sale".
25. TITLE AND RISK OF LOSS: The title and risk of loss of goods shall not pass to the City until the City actually receives and takes possession of the goods at the point(s) of delivery.
26. **PATENT RIGHTS: The Proposer agrees to indemnify and hold the City harmless from any claim involving patent right infringement or copyrights on goods supplied.**

PURCHASE ORDERS AND PAYMENT

27. PURCHASE ORDERS: A purchase order(s) shall be generated by the City Director of Administrative Services to the successful Proposer. The purchase order number must appear on all itemized invoices and packing slips. The City will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.
28. PROPOSAL SECURITY/BOND REQUIREMENTS: If required, Proposal security shall be submitted in the same manner as your proposal. Any electronic submittals will require the vendor to provide the original hard copy within three (3) business days of the notification of intent to award. Any Proposal submitted without bond or cashiers/certified check, where required, shall be considered non-responsive and will not be considered for award. Performance and/or payment bonds, when required, shall be submitted to the City, prior to commencement of any work pursuant to the agreement provisions.
29. FUNDING: The City is a home-rule municipal corporation operated and funded on an October 1 to September 30 basis, accordingly, the City reserves the right to terminate, without liability to the City, any contract for which funding is not available.
30. TAXES: The City is exempt from Federal Manufacturer's Excise, and State sales taxes. TAX MUST NOT BE INCLUDED IN PROPOSAL PRICING. Tax exemption certificates will be executed by the City and furnished upon request by the Finance Division.
31. PAYMENT TERMS: Payment terms are Net 30 unless otherwise specified by the City in this document. Prompt payment discounts may be used by the City in determining the lowest responsible Proposer.
32. INVOICES: Invoices must be submitted by the successful Proposer to: accountspayable@friscotexas.gov

CONTRACT

33. CONTRACT PERIOD/RENEWAL OPTIONS: In the case of an annual contract, the contract shall be for a predetermined period as specified in the Invitation for Proposals. If a clause for option to renew for additional period(s) is (are) included, renewal(s) will be based solely upon the option and written agreement between both the City and the Contractor. Either party dissenting will terminate the contract in accordance with its initial specified term.
34. INTERLOCAL AGREEMENT: Successful bidder agrees to extend prices to all entities that have entered into or will enter into joint purchasing Interlocal Cooperation Agreements with the City. The City is a participating member of the Collin County Governmental Purchasing Forum (the "Forum"). As such, the City has executed Interlocal Agreements, as permitted under Section 791.025 of the Texas Government Code with certain other governmental entities in Collin County authorizing participation in a cooperative purchasing program. The successful bidder may be asked to provide products/services, based upon bid price, to any other participant in the Forum.
35. AUDIT: The City reserves the right to audit the records and performance of successful Proposer during the term of the contract and for three (3) years thereafter.
36. **SUCCESSFUL PROPOSER SHALL: Defend, indemnify and save harmless the City and all its officers, Managers and employees and all entities, their officers, Managers and employees who are participating in this contract from all suits, actions or other claims of any character, name and description brought for or on account of any injuries, including death, or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful Proposer, or of any Manager, officer, director, representative, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from Proposal award. Successful Proposer shall pay any judgment with cost which may be obtained against the City and participating entities growing out of such injury or damages.**
36. TERMINATION FOR DEFAULT: The City reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the City in the event of breach or default of this contract. The City reserves the right to terminate the contract immediately in the event the successful Proposer fails to: (1) meet delivery schedules; or (2) otherwise performs in accordance with these specifications. Breach of contract or default authorizes the City to, among other things, award to another Proposer, purchase elsewhere and charge the full increase in cost and handling to the defaulting successful Proposer.
37. ACCEPTABILITY: All articles enumerated in the Proposal shall be subject to inspection by a City officer or employee designated for the purpose. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Director of Administrative Services who shall have the right to reject the whole or any part of the same. Work determined to be contrary to specifications must be replaced by the Proposer and at its expense. All disputes concerning quality of supplies utilized in the performance of this Proposal will be determined solely by the City Director of Administrative Services or designated representative.

38. **REMEDIES:** The successful Proposer and the City agree that each party has all rights, duties, and remedies available as stated in the Uniform Commercial Code and any other available remedy, whether in law or equity.
39. **VENUE:** This contract will be governed and construed according to the laws of the State of Texas. This contract is performable in Collin County, Texas.
40. **SILENCE OF SPECIFICATION:** The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.
41. **NO PROHIBITED INTEREST:** The Proposer acknowledges and represents they are aware of the laws and City Charter regarding conflicts of interest. The City Charter states in part that "No officer, whether elected or appointed, or any employee, whether full or part time, of the City shall have a substantial financial interest, direct or indirect, in any contract, other than employment contracts, with the City; or have a substantial financial interest, direct or indirect in the sale to the City of any land, materials, supplies or services."
42. **FORCE MAJEURE:** If, by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this contract, then such party shall give notice and full particulars of such Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch. The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquake, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage or accidents to machinery, pipelines, or canals, or other causes not reasonable within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty.
43. **DISCLOSURE OF CERTAIN RELATIONSHIPS:** Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of Frisco not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates

Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. Chapter 176 and the questionnaire may be found at www.friscotexas.gov. By submitting a response to this request, vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

By submitting a response to this request, vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

44. **PREVAILING WAGE RATES:** Contractors are required to pay not less than the rates determined using the prevailing wage rate as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments, to a worker employed by it in the execution of a contract for the construction of a public work, including a building, highway, road, excavation, and repair work or other project development or improvement, paid for in whole or in part from public funds, without regard to whether the work is done under public supervision or direction.. Contractors are required to comply with Texas Government Code, Chapter 2258, Prevailing Wage Rates. A worker is employed on a public work if the worker is employed by the contractor or any subcontractor in the execution of the contract for the project.
45. **APPLICABLE LAW:** Contractor shall comply with all federal, state and Frisco laws, statutes, ordinances, regulations and policies, as they exist, may be amended or in the future arising, applicable to Contractor and its work in or around the Facility. Contractor shall ensure that its officers, employees, agents, contractors and other parties performing services for or on behalf of Contractor comply with all applicable laws, statutes, ordinances, regulations and policies.
46. **STORMWATER REQUIREMENTS:** Contractor shall implement best management practices (BMPs) to prevent storm water pollution to the maximum extent practicable in accordance with the current City of Frisco Storm water Ordinance (11-11-52). These BMPs include:
 - Performing regular inspections and maintenance on vehicles and equipment to prevent fluid leaks.
 - Implementing standard operating procedures (SOPs) for spill prevention and cleanup.
 - Training and equipping all employees who are present on City property in appropriate actions in accordance with the SOP.
 - Implementing proper material handling BMPs for transportation and storage.
 - Implementing proper waste disposal BMPs.
47. **CERTIFICATE OF INTERESTED PARTIES (FORM 1295):** In 2015, the Texas Legislature adopted [House Bill 1295](#), which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has

a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form.

(Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law.

Filing Process:

Within ten days of being notified of award of a contract by the City of Frisco, the successful vendor (business entity) must use the Texas Ethics Commission's web application, <https://www.ethics.state.tx.us/File/>, to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that **will contain a unique certification number**. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be provided to the City of Frisco Purchasing division (**within 10 days of being notified of award of a contract**).

The City of Frisco is required to notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

48. CHAPTER 2270 CERTIFICATION

In accordance with Chapter 2270 of the Texas Government Code, Consultant hereby certifies that Consultant (a) does not boycott Israel; and (b) will not boycott Israel during the term of any contract with City, including during the term of this Agreement.

49. PROPRIETARY DATA - Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. The City of Frisco will protect from public disclosure such portions of a bid unless directed otherwise by legal authority including the existing Texas Public Information Act.

CITY OF FRISCO CONTRACTOR INSURANCE REQUIREMENTS

Contractors providing good, materials and services for the City of Frisco shall, during the term of the contract with the City or any renewal or extension thereof, provide and maintain the types and amounts of insurance set forth herein. All insurance and certificate(s) of insurance shall contain the following provisions:

1. Name the City, its officers, agents, representatives, and employees as additional insureds as to all applicable coverage with the exception of workers compensation insurance.
2. Provide for at least thirty (30) days prior written notice to the City for cancellation, non-renewal, or material change or modification of any policies, evidenced by return receipt or United States Mail. The words “endeavor to” and “but failure” (to end of sentence) are to be eliminated from the Notice of Cancellation provision on standard ACORD certificates.
3. Provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance.
4. Endorsement applicable to each policy provided.

Insurance Company Qualification: All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least “A” by A.M. Best’s Key Rating Guide, or other equivalent rating service(s).

Certificate of insurance: A certificate of insurance evidencing the required insurance shall be submitted after award. If the contract is renewed or extended by the City, a certificate of insurance shall also be provided to the City prior to the date the contract is renewed or extended.

Type of Contract

Type and amount of Insurance

Special Events

General Liability insurance for personal injury (including death) and property damage with a minimum of \$2 Million Dollars per occurrence and \$4 Million Dollars aggregate, including coverage for advertising injury and products coverage

Statutory Workers compensation insurance as required by state law

(If the contractor serves alcoholic beverages)
Liquor Liability with a minimum of \$1 Million Dollars per Occurrence and \$2 Million Aggregate.

(If high risk or dangerous activities) Umbrella Coverage or Liability Excess Coverage of \$ 2 Million Dollars

(If automobile or limousine service is involved even if volunteers)

Automobile Liability with a minimum of \$1 Million Dollars combined single limit.

Public Works and Construction

General Liability insurance for personal injury (including death) and property damage with a minimum of \$2 Million Dollars per occurrence and \$4 Million Dollars aggregate, including advertising injury, products coverage and (XCU) Explosion, collapse and underground (If high risk or dangerous activities) Umbrella Coverage or Excess Liability Coverage of \$2 Million Dollars

Statutory Workers compensation insurance as required by state law

Professional Services

Professional Liability Insurance with a minimum of \$1 Million Dollars per occurrence and \$2 Million Dollars aggregate.

(If size or scope of project warrant)
Umbrella Coverage or Excess Liability Coverage of \$2 Million Dollars

Statutory Workers compensation insurance as required by state law

SAMPLE ON FOLLOWING PAGE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ABC Insurance Brokerage 1234 Frisco Square Blvd. Frisco, Texas 75034	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A:	NAIC #
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDC/SUBR (INSR, WVN)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>				DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
						GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COM/OP AGG \$
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
<input checked="" type="checkbox"/>	ANY AUTO					BODILY INJURY (Per person) \$
	ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATU- TORY LIMITS OTH- ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input checked="" type="checkbox"/> Y				E.L. EACH ACCIDENT \$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 100,000
						E.L. DISEASE - POLICY LIMIT \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The City of Frisco, its officers, agents, representatives, and employees as additional insured as to all applicable coverage with the exception of workers' compensation. Provide a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance.

CERTIFICATE HOLDER City of Frisco 6101 Frisco Square Blvd. Frisco, Texas 75034	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE SIGNATURE HERE
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Supplemental Information

Texas Government Code Section 2252.002 Non-resident Bidders

A governmental entity may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest bid submitted by a responsible resident bidder by an amount that is not less than the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

In order to make this determination, please answer the following questions:

1. Address and phone number of your principal place of business:

2. Name and address of principal place of business, and phone number of your company's majority owner:

3. Name and address of principal place of business, and phone number of your company's ultimate parent company:

MINORITY/WOMAN-OWNED BUSINESS PARTICIPATION

It is the policy of the City of Frisco to involve small businesses and qualified minority/women-owned businesses to the greatest extent possible in the procurement of goods, equipment, services and construction projects. To assist us in our record keeping, please list below the names of the minority or woman-owned firms you would be utilizing in this bid, and note the monetary involvement:

NAME OF FIRM	TELEPHONE #	\$ INVOLVEMENT

SUPPLEMENTAL INFORMATION

Please provide the following information for contract development.

Is your firm?

- 1. Sole Proprietorship YES NO
- 2. Partnership YES NO
- 3. Corporation YES NO

If company is a sole proprietorship, list the owner's full legal name:

If company is a partnership, list the partner's full legal name(s):

If company is a corporation, list the full legal name as listed on the corporate charter:

Is this firm a minority, or woman-owned business enterprise?

NO YES If yes, specify () MBE () WBE

Has this firm been certified as a minority/woman-owned business enterprise by any governmental agency? NO YES

If yes, specify governmental agency: _____

Date of certification: _____

Authorized Signatory (*Officer or representative vested with the powers to commit the organization to a binding agreement*):

Name: _____ Title: _____

AFFIDAVIT OF NO PROHIBITED INTEREST

THE STATE OF _____ §

THE COUNTY OF _____ §

I, _____, a member of the Contractor team, make this affidavit and hereby under oath state the following:

I, and/or a person or persons related to me, have the following interest in a business entity that would be affected by the work or decision on the Project (Check all that apply):

- _____ Ownership of ten percent (10%) or more of the voting shares of the business entity.
- _____ Ownership of Twenty Five Thousand and 00/100 Dollars (\$25,000) or more of the fair market value of the business entity.
- _____ Funds received from the business entity exceed ten percent (10%) of my income for the previous year.
- _____ Real property is involved, and I have an equitable or legal ownership with a fair market value of at least Twenty Five Thousand and 00/100 Dollars (\$25,000).
- _____ A relative of mine has a substantial interest in the business entity or property that would be affected by my business decision of the public body which I am a member.
- _____ Other:
- _____ None of the Above.

Upon filing this affidavit with the City of Frisco, Texas, I further affirm that no relative of mine, in the first degree by consanguinity or affinity, as defined in Chapter 573, TEX. GOV'T CODE, as amended, is a member of a public body which took action on the agreement.

Signed this ___ day of _____, _____.

Signature of Official/Title

BEFORE ME, the undersigned authority, this day personally appeared _____, and on oath stated that the facts hereinabove stated are true to the best of his/her knowledge or belief.

Sworn to and subscribed before me on this _____ day of _____, _____.

Notary Public in and for the State of _____

My commission expires: _____

Contract Risk Assessment Questionnaire
Required Submittals

1. Has your business/company/organization filed for bankruptcy within the last five (5) years?
Yes No If so, please enclose details.
2. Has your business/company/organization ever had a contract for the general type of services/product sought by the City terminated for non-compliance or inadequate performance?
Yes No If yes, please enclose details.
3. Has your business/company/organization ever defaulted on a contract for the general type of services/product being sought by the City?
Yes No If yes, please enclose details.
4. In the last five (5) years has there been or is there now pending any litigation, arbitration, governmental proceeding or regulatory proceeding involving claims in excess of \$100,000 with respect to the performance of any services or the provision of any product by your business/company/organization?
Yes No If yes, please enclose details.
5. Has your business/company/organization fulfilled all of its obligations relating to the payment of City taxes, fees, or other obligations if applicable?
Yes No If no, please enclose details.
6. In the last five (5) years, has your business/company/organization, been or currently involved in any action, audit or investigation brought by any federal government agency or authority or by any state or local governmental agency?
Yes No If yes, please enclose details.
7. In the last five (5) years, has your business/company/organization been debarred or suspended for any reason by any federal, state or local government or has refrained from bidding on a project due to an agreement with such governmental agency?
Yes No If yes, please attach a full explanation.
8. In the past five (5) years, has your business/company/organization had its surety called upon to complete any contract, whether government or private sector?
Yes No If yes, please enclose details.
9. In the past five (5) years, has your business/company/organization had a revocation, suspension or disbarment of any business or professional permit and/or license?
Yes No If yes, please enclose details.

10. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?
 Yes No If "yes," identify on a separate signed page the person or persons convicted, the court (the City if a state court, the district or location of the federal court), the year and the criminal conduct.
11. In accordance with Chapter 2270 of the Texas Government Code, do you certify that your business/company/organization (a) does not boycott Israel; and (b) will not boycott Israel during the term of any contract with City?
 Yes No
12. In accordance with Chapter 809 of the Texas Government Code, do you certify that your business/company/organization (a) does not boycott energy companies; and (b) will not boycott energy companies during the term of any contract with City?
 Yes No
13. In accordance with Chapter 2274 of the Texas Government Code, do you certify that your business/company/organization does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (b) will not discriminate against a firearm entity or firearm trade association during the term of any contract with the City? Yes No

Signature

THE UNDERSIGNED HEREBY CERTIFIES THAT THE RESPONSES PROVIDED ARE CORRECT AND TRUTHFUL TO THE BEST OF MY KNOWLEDGE AND FOR THOSE RESPONSES GIVEN WHICH ARE BASED ON INFORMATION AND BELIEF, THOSE RESPONSES ARE TRUE AND CORRECT BASED ON MY PRESENT BELIEF AND INFORMATION. THE UNDERSIGNED HEREBY AGREES ON BEHALF OF HIS/HER BUSINESS/COMPANY/ORGANIZATION THAT THE CERTIFICATIONS SET FORTH IN SECTIONS 11-13 ABOVE SHALL BE INCORPORATED INTO ANY CONTRACT WITH THE CITY.

Dated this _____ day of _____ of the year _____

Name of organization: _____

Signature: _____

Printed name and title: _____

PROPOSERS REMINDER LIST:

**REQUESTED DOCUMENTATION INCLUDED?
ORIGINAL PLUS DIGITAL COPY INCLUDED, UNLESS SUBMITTING THROUGH BONFIRE?
ALL BLANKS COMPLETED ON THIS FORM?
COMPLETED COMPANY PROFILE/REFERENCES?
COMPLETED SIGNATURES?**

Schedule of Events

Public Notification/Advertisement	March 13, 2026	
	March 20, 2026	
Deadline for Submitting Questions	March 31, 2026	4:00PM CT
RFP Responses Due	April 7, 2026	2:00PM CT

Questions concerning this bid are due in writing via e-mail to purchasing@friscotexas.gov before the deadline for submitting questions stated above.

REQUEST FOR PROPOSAL 2603-048
FRISCO EDC 2030 STRATEGIC PLAN

FRISCO EDC MISSION

The Frisco Economic Development Corporation (Frisco EDC) operates as a Texas municipal not-for profit development corporation and is governed by a seven-member board of directors appointed by the Frisco, Texas City Council. Our #1 priority is facilitating the creation of jobs, as the Frisco EDC’s mission is to improve the economic opportunities and quality of life for all Frisco residents. The Frisco EDC has facilitated major economic development projects, resulting in hundreds of projects and thousands of jobs in the City of Frisco.

For more information, visit [FriscoEDC.com](https://www.friscoedc.com).

RFP PURPOSE

The Frisco Economic Development Corporation seeks a qualified consultant to collaboratively develop a three-year comprehensive economic development strategic plan.

The plan shall define the organization’s strategic direction for the next four years while providing a long-term outlook to ensure sustained competitiveness, balanced growth and economic resilience for the City of Frisco.

Firms with demonstrated experience in strategic planning for economic development organizations are invited to submit proposals.

The intent of the strategic plan is to guide initiatives that support capital investment, job creation and retention, wage growth and industry diversification. The selected consultant shall provide a forward-thinking strategic plan that leads with data-driven analysis, technical and tactical recommendations and implementation guidance with clear measurements of key performance indicators that track success and strengthen business attraction, business retention and expansion, talent attraction and overall economic performance.

The final plan shall include measurable performance metrics through 2030 that would create impact for the next 10 to 15 years and a structured roadmap to support implementation resources and needs, execution timeline and ongoing evaluation of impact.

CITY OF FRISCO / EDC BACKGROUND

Frisco, Texas is located 25 miles from downtown Dallas and 25 miles from DFW International Airport. Frisco’s population reached 245,800 in 2025.

In 1989, the Texas Legislature amended the Development Corporation Act of 1979 by adding Section 4A, which allowed the creation of development corporations that could be funded by the imposition of a local sales tax dedicated to economic development. The Frisco Economic Development Corporation (FEDC) was established in 1991 following a passage of a one-half of one-percent sales tax dedicated to economic development by the residents of Frisco. The FEDC

was also incorporated in 1991 as a not-for-profit; tax exempt Texas Corporation, which is a separate entity from any other Board or Commission of the City of Frisco.

The purpose of the FEDC is the promotion and development of new and expanded business enterprises to provide and encourage employment in Frisco. The FEDC is known for its progressive and unique Public-Private Partnerships, competitive incentive packages, rapid responsiveness and providing quality services to all. Frisco has earned a reputation for success in economic growth from expansive commercial and retail development to world class business parks attracting national headquarter operations, technology firms, and professional sports teams.

Operating from a comprehensive economic development strategy prepared in 2016 and a target emerging industry analysis prepared in 2019, the FEDC has grown into a top economic development program. Many of the 2016 plan's tactics have been completed. It is now time to set a new plan of action for the FEDC and leverage the momentum of past successes to take Frisco's economic development efforts to a higher level.

FEDC's mission remains to promote the creation of new jobs and improve the economic opportunities and quality of life for all residents of Frisco. Its vision includes: expand and diversify the local tax base; create quality job opportunities for all levels of employment; encourage responsible, diverse growth and development; enhance Frisco's quality.

The FEDC continues to be one of the most successful and productive economic development programs in the United States. Since the FEDC's creation in 1991 the organization has generated \$1 billion in property and sales tax revenue to the City of Frisco. The FEDC has delivered outsized results across all four years of its five-year strategic plan (October 2021 to September 2025) – closing 86 corporate relocation and expansion projects and driving more than \$2.8 billion in tax-base growth.

Since 2021, the team has helped create and retain over 13,600 jobs, supported the development of 5.1 million square feet of new mixed-use projects, and absorbed more than 2.25 million square feet of commercial real estate, attracting leading companies such as TIAA, Toyota Financial Services, Chobani, McAfee, Toshiba, Plug and Play Tech Center, and more.

One of the most desirable locations for business in the U.S., Frisco is an innovative, fast-paced, and highly business-focused suburban market, strategically located just 25 miles north of downtown Dallas in the heart of the North Platinum Corridor and located in Collin and Denton Counties.

Frisco cultivates an exceptional environment for business to thrive. Low taxes, exemplary schools, premier lifestyle amenities, a highly recognized public school system as well as charter and private school options, and access to top-tier lifestyle amenities and sports are just a few ways Frisco attracts the best companies, residents, and workforce.

Frisco's competitive advantages include:

- High concentration of headquarters with experienced and diverse talent
- Major tech hub home to 15 corporate innovation centers and multiple venture
- Tech talent corridor of North Texas with 2x the national average of tech talent

- Ten+ professional/collegiate sports organizations with four professional stadiums
- Home to PGA of America headquarters and two championship golf courses
- Vibrant shopping, dining and entertainment destination including Universal Kids Resort
- Ranked Safest City in America since 2019 by *SmartAsset*
- Fastest Growing Large Cities in the U.S. Over the Last Decade by *U.S. Census Bureau*
- Walkable spaces in master planned developments across the city
- Costs are low but standards are high; Frisco values excellence
- Frisco is a model city for win-win public-private partnerships

Every day, new, relocating and expanding businesses, corporations and innovators are choosing Frisco because of the city's prime location, abundance of talent, low tax rates, competitive incentives and no state income tax. To see a list of just a few of the companies located in Frisco, [FriscoEDC.com/companies-in-frisco](https://www.friscoedc.com/companies-in-frisco).

The Frisco EDC is responsible for marketing Frisco to a variety of target audiences, including but not limited to C-Suite, Decision-Makers, Venture Capitalists, Corporate Real Estate Executives, Site Selectors, Real Estate Brokers, and others. Frisco's key and emerging sectors include, but are not limited to:

Headquarters & Corporate Offices

- Financial & Professional Services
- Fortune 500 and Fortune 1000
- Global/National Headquarters
- Healthcare, Sports, Logistics
- High Growth Gazelles
- Regional Offices & Shared Service Centers
- Venture Capitalists

Innovation & Tech

- Smart Cities and 5G
- Additives & Advanced Materials
- Artificial Intelligence & Analytics
- Augmented & Virtual Reality
- BioTech, Nutraceuticals
- Computer Software & Hardware
- Cyber Security
- Health & Human Performance
- Medical Devices & MedTech
- Research & Development
- Wearables & Embeddables
- Dual Use Technologies

Business of Sports

- Apparel & Equipment
- Corporate Operations
- Governing Bodies
- Professional Sports & Support Services

- R&D/Test Hub
- Sports Tech
- Wellness Product & Service Businesses

Gaming & Media

- eSports
- In-Gaming Experiences
- Management Platforms
- New Media/Digital Media
- Suppliers/Vendors
- Video Game Development

For more information, visit FriscoEDC.com.

SCOPE OF WORK

The consultant shall work closely with the Frisco Economic Development Corporation (FEDC) Board of Directors and staff to develop a three-year economic development strategy that establishes clear direction, measurable outcomes and long-term positioning for the organization and community.

The scope of work shall include, but not be limited to, the following components:

1. Current Position Assessment

- Evaluate business retention and expansion (BRE), business attraction, research/market intelligence, and lead generation effectiveness and benchmark FEDC’s programs and KPIs against peer EDC organizations nationally.
- Analyze economic impact performance-based metrics including capital investment, job creation, wage levels, and industry mix and measure return on investment to the city.
- Conduct a labor shed analysis including workforce inflow and outflow trends, future talent growth needs and alignment with employer needs, and the benchmark assessment to understand healthy labor shed in a major metroplex.
- Evaluate current industry sector composition, competitive positioning within the DFW region, and priority sectors for future targeting and recruitment including emerging and international markets.
- Review commercial real estate inventory, development pipeline, and market absorption to identify constraints and opportunities across office, retail, and mixed-use product types.
- Benchmark Frisco’s initiatives focused on Corporate Innovation, Venture Capital, and Startup Ecosystem..

2. Long-Term Vision and Competitive Positioning

- Define what economic success looks like at full residential and commercial build-out, identify markers of “over-success,” and establish monitoring frameworks to detect and manage them.

- Conduct scenario planning to evaluate long-term residential and commercial build-out conditions and their implications for economic development.
- Develop corridor strategies that achieve balanced office development across the city by establishing U.S. 380 as an equal office destination alongside Highway 121 as new development comes online.
- Propose a comprehensive talent retention, engagement and attraction strategy to support long-term workforce stability and resident satisfaction. The assessment should include a projection of potential impacts of Artificial Intelligence and Immigration trends on the current and future projected workforce needs for Frisco..

3. Three-Year Strategic Plan

- Develop a three-year strategic plan framework that includes assessment evaluation and long-term vision and competitive positioning in an actionable strategic plan.
- Define a shared vision for Frisco’s success in five to ten years and define clear markers for “over success” as factors that Frisco wishes to avoid.
- Develop a roadmap for implementation with timing, deliverables and include resources needed (staff and budget).
- Establish clear and measurable organizational goals and key performance indicators with clear and concise objectives to accelerate business retention, expansion, attraction and market intelligence gathering for the three-year planning period.
- Develop industry targeting recommendations, including priority domestic and international markets.
- Build upon existing business retention, expansion, and attraction strategies to support long-term economic growth.
- Align lead generation, marketing initiatives, and associated metrics to ensure consistency with defined performance objectives.
- Recommend talent attraction and workforce engagement strategies to reduce regional outflow and support employer growth needs.
- Provide guidance to enhance the positioning and marketing of mixed-use developments in coordination with public and private partners.
- Recommend strategies to support immediate market demand and real estate absorption, new speculative and additional office development while balancing redevelopment.
- Define examples of projects or destination developments which Frisco should seek to attract or partner to develop as part of its long-term tourism-economic development strategy which supports the overall strategy and accelerates development of City- and EDC-owned properties.

SUBMISSION REQUIREMENTS

Proposals should include the following elements:

1. Background and biography for the agency, including:
 - Address of main office
 - Address of any branch offices
 - Year established

2. Background of the team who will serve on the Frisco EDC account.
3. List any subcontractors to be used including duties and qualifications. FEDC reserves the right to approve or deny any proposed subcontractors.
4. Provide background on your approach to projects like this and an explanation of the agency's methodology and tools for economic development marketing and strategic campaign development.
5. Agency knowledge and expertise in the economic development and innovation ecosystem industries, including:
 - Scope of knowledge and work completed in the economic development, business attraction, retention and expansion industries, international investment attraction, innovation ecosystem development and market studies.
 - Focus on data-driven strategies for urban and suburban redevelopment, workforce development and sustainable growth.
 - Experience in comprehensive economic plans including stakeholder engagements and benchmarking .
 - Development of actionable plans for resilient and economically viable communities through real estate, public-private partnerships and public policy to drive high-impact growth strategies.
6. Fee schedules and estimate of all expenses, including travel, if necessary.
7. Provide a list of at least three client references, preferably in the economic development or similar industry, utilizing Exhibit A attached.

AGENCY SELECTION CRITERIA

Proposals will be reviewed by an evaluation committee that may include members of the Frisco EDC and City of Frisco staff, the Frisco EDC Board of Directors and local stakeholders. The City of Frisco has final approval of the accepted proposal.

The following criteria will be used in the evaluation:

1. Agency has ability, capacity, skill, creativity and organization to provide the services required. **(45 points)**
2. Individual and/or team has relevant and innovative portfolio of experience with an in-depth understanding of economic development strategic planning that is data-driven and competitive. Firm's prior experience would be a good fit for the Frisco EDC. **(45 points)**
3. The cost-effectiveness of the proposal and the ability of the agency to focus the proposal in a way that will maximize funding allocated toward projects.
 - While pricing may not be the primary means of evaluating proposals received, as a city agency funded by taxpayer dollars, Frisco EDC must consider pricing as a key aspect of any proposal submitted. **(10 points)**



SIGNATURE FORM
2603-048
FRISCO EDC 2030 STRATEGIC PLAN

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all product/service upon which prices are extended at the price offered, and upon the conditions in the specifications of the Invitation for Bid.

"I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination to control the price of product/service bid on, or to influence any person or persons to bid or not to bid thereon."

Name of Bidder: _____

Address of Bidder: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax: _____

E-mail address: _____

By (print name) _____

Title: _____ Federal ID #/SSN #: _____

Signature: _____

Acknowledgement of Addenda: #1 _____ #2 _____ #3 _____ #4 _____ #5 _____

EXHIBIT A: REFERENCES

REFERENCE 1		
Entity Name:		
Contact Name:		
Address:		
City:	State:	Zip code:
Phone Number:	Email:	
Years doing business with Entity and Capacity:		
REFERENCE 2		
Entity Name:		
Contact Name:		
Address:		
City:	State:	Zip code:
Phone Number:	Email:	
Years doing business with Entity and Capacity:		
REFERENCE 3		
Entity Name:		
Contact Name:		
Address:		
City:	State:	Zip code:
Phone Number:	Email:	
Years doing business with Entity and Capacity:		